#### D.A.3a (JKR.PATA.F6/8a rev.2)

*helaian 1*

##### KAD PENDAFTARAN ASET TAK ALIH (premis sewaan / tumpang)

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **Jenis Pemilikan Aset** | | **:** | Premis Sewaan | | |  |  | Premis Tumpang | | |  | | |  |  |  | | |
| **Nama Premis** | | **:** |  | | |  |  |  | | | |  | |  |  |  | |
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| **Alamat Premis** | | **:** |  | | |  |  |  | | | |  | |  |  |  | |
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| **Poskod** | | **:** |  | | |  |  | **Koordinat GPS :** | | | | | **X:** \_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | |
|  | |  |  | | |  |  |  |  |  | | | **Y:** \_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | |
| **Kumpulan Agensi** | | **:** |  | | |  |  |  | | | |  | |  |  |  | |
| **Kementerian** | | **:** |  | | |  |  | **Daerah** | | | | **:** | |  |  |  | |
| **Jabatan** | | **:** |  | | |  |  | **Mukim/ Bandar** | | | | **:** | |  |  |  | |
| **Negara** | | **:** |  | | |  |  | **Kategori Premis** | | | | **:** | |  |  |  | |
| **Negeri** | | **:** |  | | |  |  | **Sub Kategori** | | | | **:** | |  |  |  | |
|  | |  |  | | |  |  |  | | | |  | |  |  |  | |
| **Gambar Premis** | | **:** | **Pastikan gambar premis diambil dan dimuat naik ke dalam sistem pengurusan aset tak alih** | | | | | | | | | | | | | | |
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| **Pemilik Premis Sebenar** | | **:** |  | | | | | | | | | | | | | | |
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| **\*NO DPA**  **Pemilik Premis Sebenar** | | **:** | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   *\*diisi jika Premis Sebenar adalah milik kerajaan.* | | | | | | | | | | | | | | |
|  | |  |  | | | | | | | | |  | |  |  |  | |
| **\*\*NO DPA**  **Sewaan/**  **Tumpang** | | **:** | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   *\*\*diperolehi selepas pendaftaran ke dalam sistem.* | | | | | | | | | | | | | | |
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|  | | |  |  | | | | | | | | | | | | | | |

#### D.A.3a (JKR.PATA.F6/8a rev.2)

*helaian 2*

**Maklumat Premis Sewaan / Tumpang**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | |  | **Jenis Pemilikan Aset** | | | Premis Tumpang  **:** Premis Sewaan | | | | | | | | | |  | | |  | | |  | | | | | | |  | | | |
| **Kod PTJ** | | | | | | **:** |  | |  | | |  |  |  | | | | | | | | | |  | | |
| **\*Nombor Kontrak Sewaan** | | | | | | **:** |  | |  | | |  |  |  | | | | | | | | | |  | | |
| **\*Nombor Rujukan Kelulusan**  **Bahagian Pengurusan Hartanah (BPH) / Pemilik** | | | | | | **:** |  | |  | | |  |  |  | | | | | | | | | |  | | |
| **\*Kadar Sewaan Bulanan** | | | | | | **:** | **RM** | | | | |  |  |  | | | | | | | | | |  | | |
| **Tarikh Mula Sewaan / Tumpang** | | | | | | **:** |  | | | | |  |  | ***(hh / bb / tttt )*** | | | | | | | | | | | | |
| **Tarikh Akhir Sewa / Tumpang** | | | | | | **:** |  | | | | |  |  | ***(hh / bb / tttt )*** | | | | | | | | | | | | |
| **Tarikh Mula Menduduki** | | | | | | **:** |  | | | | |  |  | ***(hh / bb / tttt )*** | | | | | | | | | | | | |
| **Jumlah Keluasan Ruang Sewaan / Tumpang** | | | | | | **:** | **m² \*\*Jumlah Keluasan Premis** | | | | | | | | | | | | | | | | | | | | **m²** | | |
| *\*\*Diisi jika menyewa keseluruhan*  *\*Diisi jika berkaitan sahaja Premis* | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Elemen Skop Kontrak Sewaan** | | | | | | **:** | Tanpa Penyenggaraan | | | | | | | | | |  | | |  | | |  | |  |  |
| **/ Tumpang** | | | | | |  | Ada Kontrak Penyenggaraan | | | | | | | | | |  | | |  | | |  | |  |  |
| *(Tandakan yang berkenaan* | | | | | |  | Keselamatan | | | | |  |  |  | | |  | | |  | | |  | |  |  |
| *jika ada berkaitan)* | | | | | |  | Parkir | | | | |  |  |  | | |  | | |  | | |  | |  |  |
|  | | | | | |  | Lain-lain: (sila nyatakan) | | | | |  |  |  | | |  | | |  | | |  | |  |  |
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| *\*\*\* dikemaskini setiap tahun* | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **\*\*\*Kos Modal Pengubahsuaian Ruang** | | | | | | **:** | Tahun \_\_\_\_\_\_\_\_\_\_\_\_ Kos \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | | | | | | | | | | |
|  | | | | | |  | Tahun \_\_\_\_\_\_\_\_\_\_\_\_ Kos \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | | | | | | | | | | |
|  | | | | | |  | Tahun \_\_\_\_\_\_\_\_\_\_\_\_ Kos \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | | | | | | | | | | |
| **\*\*\*Kos Operasi Dan Senggara** | | | | | | **:** | Tahun \_\_\_\_\_\_\_\_\_\_\_\_ Kos \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | | | | | | | | | | |
|  | | | | | | Tahun \_\_\_\_\_\_\_\_\_\_\_\_ Kos \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | | | | | | | | | | | |
|  | | | | | |  | Tahun \_\_\_\_\_\_\_\_\_\_\_\_ Kos \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | | | | | | | | | | |
| **\*\*\*Populasi (Penghuni Tetap)** | | | | | | **:** | Tahun \_\_\_\_\_\_\_\_\_\_\_\_ Bil. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | | | | | | | | | | |
|  | | | | | |  | Tahun \_\_\_\_\_\_\_\_\_\_\_\_ Bil. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | | | | | | | | | | |
|  | | | | | |  | Tahun \_\_\_\_\_\_\_\_\_\_\_\_ Bil. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | | | | | | | | | | |
|  | | |  | **PENGUMPUL DATA:** | | | | | |  |  | | | | |  | | | **PENGESAH DATA :** | | | | | | | | | | | |
| **Tandatangan** | | | **:** |  | | | |  | |  | **Tandatangan** | | | | | **:** | | |  | | |  | | | | | | |  | |
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| **Nama** | | | **:** |  | | | |  | |  | **Nama** | | | | | **:** | | |  | | |  | | | | | | |  | |
| **Jawatan** | | | **:** |  | | | |  | |  | **Jawatan** | | | | | **:** | | |  | | |  | | | | | | |  | |
| **Tarikh** | | | **:** |  | | | |  | |  | **Tarikh** | | | | | **:** | | |  | | |  | | | | | | |  | |