#### D.A.3a (JKR.PATA.F6/8a rev.2)

*helaian 1*

##### KAD PENDAFTARAN ASET TAK ALIH (premis sewaan / tumpang)

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Jenis Pemilikan Aset**  | **:** |  Premis Sewaan |   |   |  Premis Tumpang  |   |   |   |   |
| **Nama Premis** | **:** |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| **Alamat Premis** | **:** |   |   |   |   |   |   |   |   |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| **Poskod** | **:** |  |  |  |  **Koordinat GPS :**  | **X:** \_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  |  |  |  |  |  |  |  | **Y:** \_\_\_\_\_\_\_\_\_\_\_\_\_  |
| **Kumpulan Agensi** | **:** |  |  |  |  |  |  |  |  |
| **Kementerian** | **:** |   |   |   | **Daerah**  | **:** |   |   |   |
| **Jabatan** | **:** |   |   |   | **Mukim/ Bandar** | **:** |   |   |   |
| **Negara** | **:** |   |   |   | **Kategori Premis** | **:** |   |   |   |
| **Negeri**  | **:** |   |   |   | **Sub Kategori** | **:** |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| **Gambar Premis** | **:** | **Pastikan gambar premis diambil dan dimuat naik ke dalam sistem pengurusan aset tak alih** |
|  |  |  |  |  |  |  |  |  |  |
| **Pemilik Premis Sebenar** | **:** |  |
|  |  |  |
| **\*NO DPA** **Pemilik Premis Sebenar** | **:** |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

*\*diisi jika Premis Sebenar adalah milik kerajaan.*   |
|  |  |  |  |  |  |  |
| **\*\*NO DPA** **Sewaan/****Tumpang** | **:** |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

*\*\*diperolehi selepas pendaftaran ke dalam sistem.* |
|  |  |  |
|  |  |  |

#### D.A.3a (JKR.PATA.F6/8a rev.2)

*helaian 2*

**Maklumat Premis Sewaan / Tumpang**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  **Jenis Pemilikan Aset**  |   Premis Tumpang**:** Premis Sewaan  |   |   |   |   |
|  **Kod PTJ** | **:** |  |  |  |  |  |  |
|  **\*Nombor Kontrak Sewaan** | **:** |  |  |  |  |  |  |
|  **\*Nombor Rujukan Kelulusan****Bahagian Pengurusan Hartanah (BPH) / Pemilik**  | **:** |  |  |  |  |  |  |
|  **\*Kadar Sewaan Bulanan** | **:** | **RM** |  |  |  |  |
|  **Tarikh Mula Sewaan / Tumpang**  | **:** |  |  |  |  ***(hh / bb / tttt )***  |
|  **Tarikh Akhir Sewa / Tumpang** | **:** |  |  |  |  ***(hh / bb / tttt )***  |
|  **Tarikh Mula Menduduki** | **:** |  |  |  |  ***(hh / bb / tttt )***  |
|  **Jumlah Keluasan Ruang Sewaan / Tumpang**  | **:** |  **m² \*\*Jumlah Keluasan Premis** |  **m²** |
| *\*\*Diisi jika menyewa keseluruhan*  *\*Diisi jika berkaitan sahaja Premis* |
|  **Elemen Skop Kontrak Sewaan**  | **:** | Tanpa Penyenggaraan |  |  |  |  |  |
| **/ Tumpang** |  | Ada Kontrak Penyenggaraan |  |  |  |  |  |
| *(Tandakan yang berkenaan*  |  | Keselamatan |  |  |  |  |  |  |  |  |
| *jika ada berkaitan)* |  | Parkir |  |  |  |  |  |  |  |  |
|  |  | Lain-lain: (sila nyatakan) |  |  |  |  |  |  |  |  |
|  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |  |  |  |  |  |  |
|  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| *\*\*\* dikemaskini setiap tahun*  |
| **\*\*\*Kos Modal Pengubahsuaian Ruang** | **:** | Tahun \_\_\_\_\_\_\_\_\_\_\_\_ Kos \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |
|  |  | Tahun \_\_\_\_\_\_\_\_\_\_\_\_ Kos \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |
|  |  | Tahun \_\_\_\_\_\_\_\_\_\_\_\_ Kos \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |
| **\*\*\*Kos Operasi Dan Senggara** | **:** | Tahun \_\_\_\_\_\_\_\_\_\_\_\_ Kos \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |
|  |  Tahun \_\_\_\_\_\_\_\_\_\_\_\_ Kos \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |
|  |  | Tahun \_\_\_\_\_\_\_\_\_\_\_\_ Kos \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |
| **\*\*\*Populasi (Penghuni Tetap)** | **:** | Tahun \_\_\_\_\_\_\_\_\_\_\_\_ Bil. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |
|  |  | Tahun \_\_\_\_\_\_\_\_\_\_\_\_ Bil. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  |  | Tahun \_\_\_\_\_\_\_\_\_\_\_\_ Bil. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  |  | **PENGUMPUL DATA:** |  |  |  | **PENGESAH DATA :** |
| **Tandatangan** | **:** |   |   |   | **Tandatangan** | **:** |   |   |   |
|  |  |   |  |   |  |  |   |   |   |
| **Nama** | **:** |   |   |   | **Nama** | **:** |   |   |   |
| **Jawatan** | **:** |   |   |   | **Jawatan** | **:** |   |   |   |
| **Tarikh** | **:** |   |   |   | **Tarikh** | **:** |   |   |   |